



# Annual Report 2015 - 2016



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## Hambleton FoodShare Contact Details

**Office Address:**

**Hambleton FoodShare, c/o Community House, 10 South Parade, Northallerton DL7 8SE**

**Telephone Contact: Margaret Brice, Project Co-ordinator 07514 244158**

**For Bedale Enquiries: 07930 988360**

**E-mail: [hambletonfoodshare@yahoo.co.uk](mailto:hambletonfoodshare@yahoo.co.uk)**

**Website: [www.hambletonfoodshare.org.uk](http://www.hambletonfoodshare.org.uk)**

We are open to customers every Monday between 4pm and 6pm at Zion Church Hall, between Kitsons Butchers and Swans Jewellers on Northallerton High Street.

We are registered for Gift Aid and have a Donate page on our website for web donations.

**Donate now!**



**Our Registered Charity Number is: 1156571**

### **FoodShare Trustees**

**Chair: Michael Webster**

**Deputy Chair: Steve Cowie**

**Secretary: Anne Ash**

**Treasurer: Alison Grainger**

**Peter Cole, Trustee**

**Susan Bush, Trustee**

**Elizabeth Harbord, Trustee**

**David A. Kerfoot MBE DL, Trustee**

## **Hambleton FoodShare**

### **Report of the Trustees for the Year 2015 – 2016 to the Annual General Meeting**

In commending our Annual Report to you we have mixed feelings. It is shocking that in one of the richest countries in the world so many people are in such a critical financial situation that without the help of foodbanks they would not be able to feed themselves or their families. Often they are people who are in work but who remain in poverty. There is no sign of this changing in the foreseeable future. The replacement of the present benefit system with Universal Credit later this year in our area is expected, at least in the short term, to create increased pressure on Hambleton FoodShare. What would be unacceptable would be a resignation that such poverty is inevitable. We look for the day when there is no need for Hambleton FoodShare.

Given this situation there is a sense of gratitude that our communities are responding most generously to provide help to our customers. Hambleton FoodShare is a true community enterprise. It does not belong to any one organisation but expresses the determination of many that help should be available to all those who need it, whether that is by giving time, money or food. This Report is a tribute to our volunteers and the community spirit of the organisations which support us in various ways and who are listed in the report. We also recognise the generosity of people we do not know who regularly contribute to Hambleton FoodShare. Without all this support Hambleton FoodShare would not be able to meet the need of those in such difficult circumstances.

Our Report contains the audited annual accounts of Hambleton FoodShare and we remain grateful to Broadacres Housing Association for the way it continues to provide our financial and secretarial services. Our co-ordinator, Margaret Brice, is our only employee. Her devotion to the work of Hambleton FoodShare is unflagging and much that you read in our Report is testimony to that devotion and to her continuing search for ways in which we can be more effective.

Finally I want to thank our Trustees for all that they have contributed over this year. For some this work extends into being part of our volunteer teams, and for all their involvement comes as part of already very busy lives.

I commend our Annual Report to you.

Michael Webster

**Chair of Trustees**

**Hambleton FoodShare**

## Report from the FoodShare Project Co-ordinator

I hope you find this report of the past year both helpful and informative. You will see that there has been a number of new developments, each one designed to ensure as many people as possible are reached with emergency food, wherever the need arises across Hambleton. The Annual Report includes graphs which show the breakdown of parcels issued, the number of referrals per agency and other information. However, foodbanks differ greatly to other projects and services where it is the norm to measure success in terms of increased use. Indeed it remains our hope that we will see decreases in numbers needing such support, to the point that one day it will not be needed at all.

I have endeavoured to capture the flow of activity, including **FOOD INPUT, FOOD OUTLETS, FUNDS IN AND ACTION BEHIND THE PARCEL** to help explain what is a complex and dynamic organisation. Our volunteer teams remain our backbone without which we could not continue and my grateful thanks go to each and every one who gives unstinted commitment, support and generosity to Hambleton Foodshare year on year.

### **FOOD INPUT**

#### **The Collection Team**

A small team of volunteers, on a rota basis, collect from the various donation points across Northallerton, deliver to the store and take the new stock to Zion Church every Monday ready for the session. The team are helped greatly by the Richmond and Hambleton Furniture Store van drivers. In addition there are many other donations which are brought in from communities further afield such as from Bedale, South Otterington, Hushwaite and Brompton. We regularly send our 'shortfall' list to our donators without whom we would struggle to meet demand.

#### **Store Activity**

Our storage facility is located in a Portakabin to the rear of County Hall and we are very grateful to North Yorkshire County Council for its ongoing support. We continue to need this large space as stock levels fluctuate throughout the year. For example we recently received a huge influx of food from a 6-day Tesco collection and Harvest last autumn was very fruitful. The store is operated by a small dedicated team of volunteers with support from a team of Scout Leaders in Northallerton whose help in arranging goods into date order for the team is invaluable. On behalf of the Trustees, I would like to pay a special tribute to Geoff Batterbee, our store controller who helped from the very beginning to establish the Foodshare storage and rotation of stock. Geoff stepped down from this role in 2016 and our thanks go to him, wishing him well in his retirement.



**The Hambleton FoodShare Store at County Hall, Northallerton**

## **FOOD OUTLETS**

### **Monday Sessions at Zion**

We are open to customers on Mondays between 4 – 6pm at Zion Church Hall in Northallerton. This is volunteer-led on a rota basis with the Project Co-ordinator in attendance. Numbers of customers vary greatly from between 5 and 30+ therefore it is difficult to anticipate up-take, although we have not actually run out of food as yet. In addition to our open session, we are able to respond by issuing emergency parcels in liaison with our partner agencies who deliver to the needy person on our behalf in the majority of cases.

### **The Bedale Satellite**

This team has been operating for just over a year and is proving very helpful for those living in Bedale and surrounding villages. It is accessed via a dedicated telephone number and is operated by a small team of local volunteers. We now have storage facilities for standby bags at St. Gregory's Church to whom we are very grateful. We very much value the support given by the volunteers who are able to respond quickly to need in that area.

## **FUNDS IN**

### **Soup and Roll**

Soup and Roll is open at the Zion Church Hall every Wednesday between 12pm – 1.30pm (except during Lent) and has proved to be very popular and provides a regular income stream for Hambleton Foodshare. This is run by a large number of volunteers with each session headed up by a team leader. The soup is homemade, by dedicated soup makers, which proves a great attraction especially with visitors to Northallerton. The co-ordinator is normally in attendance and has recruited new volunteers from those coming along for soup and a chat. This also provides an opportunity to serve a needy person with a parcel by arrangement with an agency.



**Soup and a Roll provides a regular income stream for Hambleton FoodShare**

### **Fundraising Team**

We held our first Ceilidh in October which raised a very useful £500 with much thanks to the graduate team who work at County Hall, Northallerton who ran the event on behalf of FoodShare. The team also arranged prizes and tickets for our first major Spring Raffle - another great success raising £680 to help the work of Hambleton Foodshare.

## **Donations**

We continue to receive regular donations either in cash or by direct debit. This source of funding is extremely important and we would like to thank those who support Hambleton FoodShare in this way.

## **Grant News**

We are now able to regularly claim gift aid which boosts our income. We have been awarded a 'Making a Difference' grant from Hambleton District Council which has helped consolidate and extend the Soup and Roll project during this year.

## **ACTION BEHIND THE PARCELS**

### **Volunteer Activity**

This year we have continued to recruit volunteers to augment our wonderful team, many of whom are still committed having helped since the very beginning of the project. Our total number of volunteers remains very high at an amazing figure of 80. Most volunteers operate in specific teams which are headed by a team leader, all of whom help on a rota basis, thus spreading the load and not asking volunteers to put in too many hours. All Hambleton FoodShare volunteers are co-ordinated by the Project co-ordinator. The teams are divided thus:

- Collection team
- Monday Zion team
- Soup makers and Wednesday team
- Bedale team
- Mobile team
- Thursday store team backed up by scout leaders
- Publicity
- Fundraising and gift aid
- Web support
- Statistics and Data Analysis

### **Promotion and Publicity**

Activity to raise public awareness is on-going and we have a twitter and facebook presence as additional tools to getting our message out across Hambleton. We have had considerable help from the Hambleton District Council press office who help us plan a press campaign each year ensuring a regular heightened profile. Our website continues to be an important 'shop front' so please visit our website at: [www.hambletonfoodshare.org.uk](http://www.hambletonfoodshare.org.uk)

During the year we have updated and added to the range of promotional leaflets with considerable help from the design team at Hambleton District Council. If you know of an outlet for such materials, we would ask you to let us know and we would be delighted to supply the amounts you need.

### **Continual Liaison with Agencies**

There is a constant need to connect with our partner agencies which hold and issue our vouchers and the Project Co-ordinator has continued giving presentations to many of these teams such as Hambleton North and South Prevention Teams at North Yorkshire County Council. All of our partner agencies are invited to our bi-annual Advisory Board meetings to add their input and updates. It is crucial that good communication is maintained to help us to be as responsive to need as possible.

### **Collection Point Partners**

Our grateful thanks goes to our many collection point partners a list of which can be found on the back page of this report. The Project Co-ordinator has also given a number of talks again this year to potential supporters such as Dales and Moors team of the Red Cross and other organisations to help heighten awareness throughout the area. She is more than happy to give talks to any interested supporters throughout the coming year.

## **NEW THIS YEAR**

### **Mobile Team**

In an attempt to address the rural nature of our area and difficulties many people have in getting to our Monday sessions in Northallerton, we have developed a mobile service. This operates through the Project Co-ordinator who, upon receiving a request from an agency, delegates the delivery to a mobile team volunteer. They arrange to either meet at the store and handover a parcel to the agency, or can deliver to the person if needed. In all cases, regardless of how a parcel is issued, a customer form is completed and added to our database so that we can gather relevant statistics. The system works well as call upon the volunteers is on an ad-hoc basis according to who is available on that day, which suits those recruited to this team in particular.

### **Soup and a Roll**

This year we have launched our takeaway service which is beginning to be popular and we now have four soups available each week due to increased demand.



**The Soup and a Roll Take Away Service was launched in 2016**



### **Standby Bags with Agencies**

We now have standby emergency parcels at certain agencies to help them respond more quickly to acute need, such as Citizens Advice. These are replenished by the mobile team upon request. Again each parcel issued is recorded on our system.

### **One-off Store Cupboard Packs via our Agencies**

At certain times during the year we have large surplus stock of some items. Therefore we have designed a parcel containing specific store cupboard goods. Agencies are asked to identify families or individuals who would welcome a boost to their cupboards and simply give us the number required for us to deliver to their offices, who then take to the family concerned. To date this has been operating as a small pilot, but has proved beneficial to those concerned. The scheme helps ensure that we are not stockpiling food that can be used by struggling families. It is also a way of perhaps breaking down barriers with those who may in the future need a 'traditional' food parcel.

### **Top-ups to the Refuge, Homeless Service and support to the Clock in Thirsk**

We now have dedicated volunteers from our mobile team regularly contacting both the women's refuge and the young person's homeless project in Northallerton to ensure their stores are topped up helping them in an emergency outside of our usual system. In addition, we continue to support The Clock in Thirsk with surplus food as and when we are able.

## **THE NEXT STEPS**

### **New Grant Funding**

We are delighted to report that Hambleton FoodShare has been awarded an 'Awards for All' grant to specifically develop more access to food parcels in the Thirsk and Bedale areas. We aim to build on the pilot projects that we have started in these areas in conjunction with local organisations and services.



**LOTTERY FUNDED**

### **The Secret Garden**

We are now able to offer fresh vegetables to supplement our customer's food parcel. This is because members of the congregation of the Zion Church, along with others, have been developing an overgrown and neglected site adjacent to our distribution point into a vegetable, fruit and wildlife haven. On behalf of Hambleton FoodShare I would like to thank those involved in the Secret Garden project.

### **School Holiday Project**

We have been increasingly aware that many families with children struggle during the school holidays, especially those who normally receive free school meals. This summer we piloted a very simple scheme through the Northallerton cluster of primary schools and, if successful will plan to build on the scheme for other schools into the future.

### **Ceilidh**

We are holding our second annual fundraising Ceilidh on Friday September 23<sup>rd</sup> at Northallerton Town Hall.

### **A 'One-Stop-Shop' Service**

We are hopeful for an opportunity to move to premises nearby in partnership with New Life Baptist Church which will enable both stock and open sessions for customers to be in the same place. This also will mean that those in need can be served in a more flexible way, as well as be helped on the spot with such things as debt advice by other partners.

## The Story behind the Need for a Parcel: Case Studies<sup>1</sup>

1. Robert came along one Monday with his young family and explained that their mother had without warning, left the children with him. They already lived apart and Robert lived in a very small one bed flat. He had no means of being able to feed the children. We were able to help for several weeks and our volunteers often dropped the parcels off afterwards to his home as he couldn't manage to carry them with the children as well. Some months on Robert called by at soup and roll to let us know that he has now been re-housed, the children are in regular school and doing well. He told us he was very grateful for the help we could give him in his crisis. Indeed, he was pleased to tell us that he donates food to FoodShare as and when he can.
2. Gill had just arrived in Northallerton having fled domestic violence. She has a small child and arrived with just the bare essentials, having left everything behind at her previous address in southern England. Because we regularly top-up the emergency cupboard at the women's refuge, Gill was able to have food immediately. She then was able to come along to receive further parcels during the time it took to apply and receive her benefits. The help we were able to give proved to be a lifeline for Gill and her baby and for many others in such dire need.
3. One customer came along and admitted he was devastated to find himself at a foodbank, indeed he broke down in tears. He had worked all his life and never had a need for such help. He had suffered an accident at work, leaving him needing several operations on his leg. He has three children to support and indeed they came along to help carry the parcels. He and his family were trying to survive on Statutory Sick Pay which was proving extremely difficult. He was very grateful for our support in his temporary crisis and was keen to give back once matters improve.

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<sup>1</sup> Names have been changed to protect the identity of the individuals.

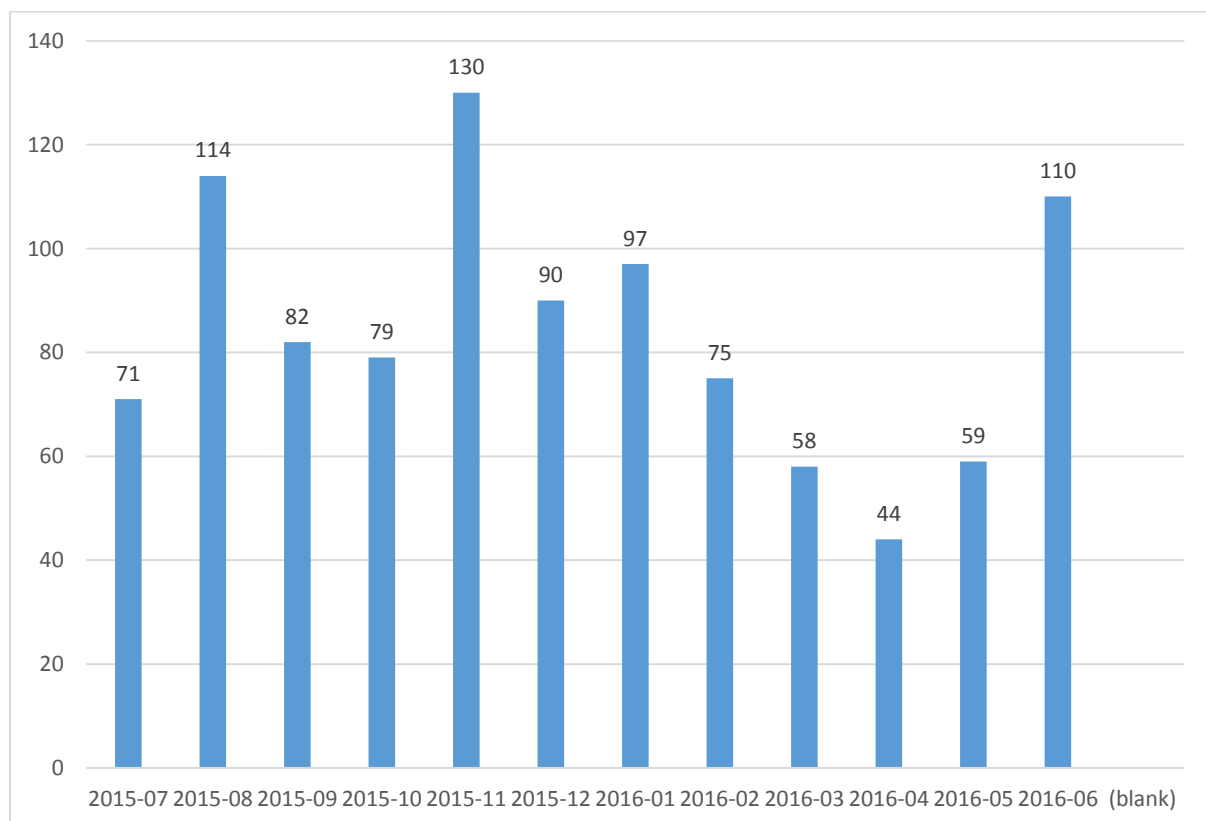
## Statistical Analysis

One of our volunteers has been implementing a new data system for us so we can understand more about the service we are providing. The following pages set out the results for 2015-16. The total number of parcels distributed was 1,009. This is then analysed by:

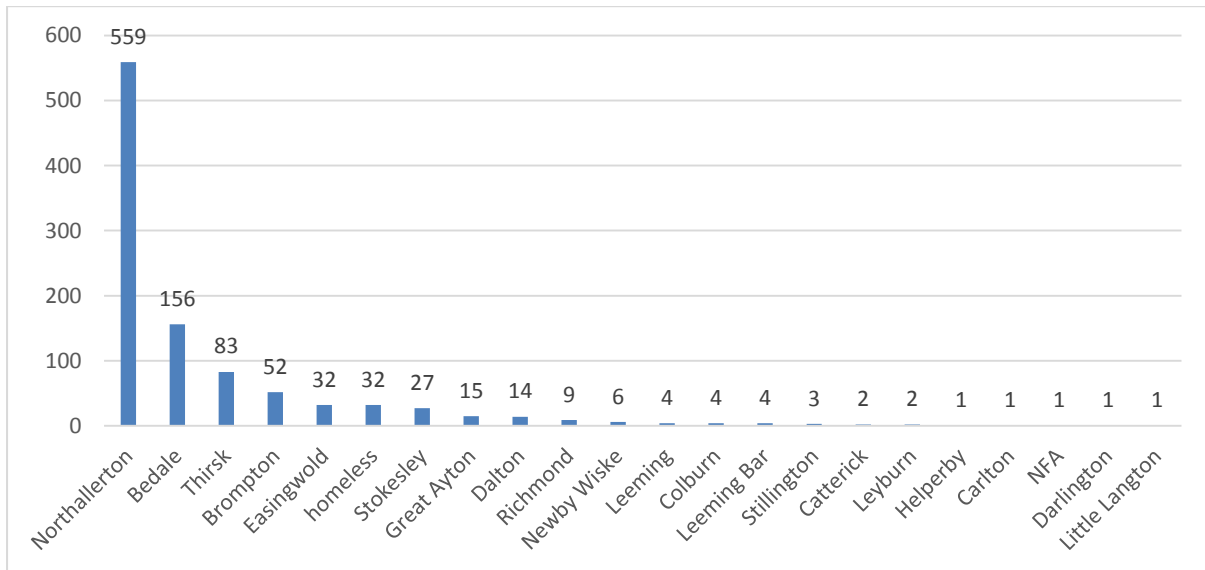
- parcels per month
- geographical distribution of customers
- type of household
- age of customers
- origin of referrals
- reason for referral

It is difficult to make comparisons with previous years, but in terms of total parcels the average per month was a little lower at 84 compared to an average of 90 between March 2013 and June 2015. Does this mean that demand has reduced slightly, or are we less effective in reaching people in need? We need to look into this further.

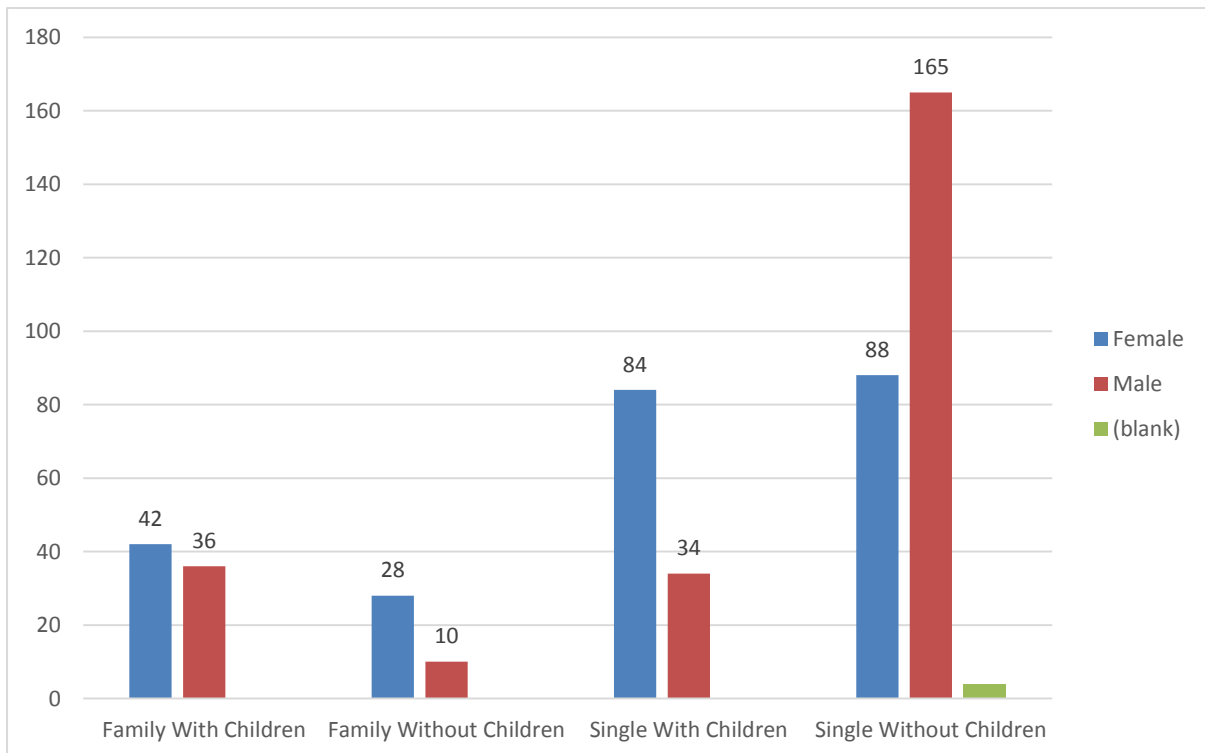
**Table 1: Number of parcels by month from July 15 - June 16**



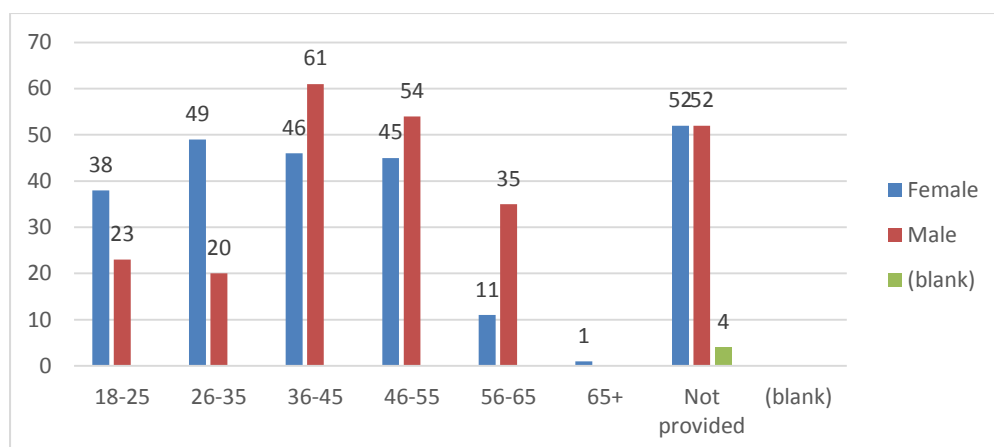
**Table 2: Number of parcels by location from July 15 - June 16**



**Table 3: Number of individuals by household type from July 15 - June 16**



**Table 4: Number of individuals by age from July 15 - June 16**



**Table 5: Number of Individuals by Referral Agencies**

Referral Agency	No. of Referrals
Self-Referral	99
Foundation	59
Broadacres	56
HDC Housing Options	37
Horizons	37
NYCC Prevention Team	33
NYCC	27
Independent Domestic Abuse Service	25
Citizen's Advice	24
Broadacres Money team	19
NYCC Adult Mental Health Service	15
Jubilee Debt Advice	12
Insite (Northallerton)	11
Probation	7
(Not Specified)	2
Emergency	5
Hope Debt Advice	4
New Life Baptist Church	3
BSD Work Programme	3
Department Work Pensions	2
Hambleton District Council	2
Job Centre Plus	2
AGE UK (Home From Hospital)	1
York Student Services	1
Health Visitor (Bedale)	1
<b>Total</b>	<b>487</b>

**Examples of the main reasons for coming to Hambleton FoodShare:**

- Fleeing domestic violence, often from other parts of the country and have emergency need.
- Changing from one benefit to another and there is nearly always a gap of sometimes weeks with no support whatsoever.
- Having benefits sanctioned, which can take several weeks to be reinstated
- Several working people in the family who have suddenly had their hours reduced or are changing jobs or go onto monthly rather than weekly pay.
- Some customers revisit the service after having had a gap and for whom life continues to be difficult, but we help where we can and the numbers are few.

**Hambleton FoodShare – Financial Report for the year ended 31 March 2016.**

**To Annual General Meeting 16th September 2016**

I am pleased to present on the following pages the Annual Accounts of Hambleton Foodshare for the year to 31 March 2016.

The Accounts have been independently examined by Keith Blewitt from York CVS and signed by the Chairman on behalf of the Trustees.

*Alison Grainger*

**Alison Grainger**

**Treasurer**

**Hambleton FoodShare**



# **Hambleton Foodshare**

## **Annual Report and Financial Statements for the year ended**

**31st March 2016**

(Charity Number: 1156571)



Northallerton & District Voluntary Services  
Association  
10 South Parade Northallerton  
Telephone: 01609 780458  
Email: [keith.blewitt@ndvsa.co.uk](mailto:keith.blewitt@ndvsa.co.uk)

I report on the accounts of: **Hambleton Foodshare**  
for the year ended **31st March 2016** which are set out on pages five to nine.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

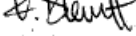
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect, the requirements;
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name   
Community Accountant  
Northallerton Community Accounting  
Community House  
Northallerton  
DL7 8SE

Date: 24.8.16

## Trustees' Annual Report

From: 1st April 2015

To: 31st March 2016

### Reference and Administration details

**Charity name** Hambleton Foodshare

**Other names the charity is known by** None

**Registered Charity number** 1156571

**Charity's principle address** Broadacres House  
Mount View, Standard Way  
Northallerton, North Yorkshire  
**Postcode** DL6 2YD

### Names of the charity trustees who manage the charity

Trustee Name	Office	Dates acted if not for whole year
Michael Webster	Chairman	Sep-15
Steve Cowie	Vice-Chairman	Sep-15
Anne Ash	Secretary & Broadacres	
Alison Grainger	Treasurer & Broadacres	
Susan Bush	Zion United Reformed Church	
Peter Cole	Hambleton District Council	
Elizabeth Hardbord	All Saints Church	
David A Kerfoot MBE	Trustee	Sep-15

### Structure, governance and management

#### Description of the charity's trusts

**Governing Document:** CIO- Foundation Registered 08 Apr 2014

**How the charity is constituted** Charitable Incorporated Organisation

**Trustee selection methods** Via detailed assessment including interview, of the skills an individual can bring to the Charity and their commitment to be pro active in the role

### Objectives and activities

#### Summary of the objects of the charity set out in its governing document

The prevention or relief of poverty in the district of Hambleton, North Yorkshire by providing: Food parcels and support services to individuals in need and /or charities, or other organisations working to prevent or relieve poverty.

**Summary of the main activities undertaken for the public benefit in relation to these objects**

The provision of food parcels to those in need working closely with referral agencies.

The Trustees consider that they have complied with their duties under section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charities Commission.

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

During the last financial year Hambleton Foodshare has helped 251 customers and has provided 1,007 food parcels. The customers fall within the following age groups, please note that these figures are calculated using the main customer details only:

(e.g 1 customer may have received 5 food parcels for the family unit)

- Under 18 4 customers
- 18-25 yrs 34 customers
- 26-35 yrs 44 customers
- 36-50 yrs 75 customers
- 50+ yrs 38 customers
- No age obtained 56 customers

**Financial Review**

The Trustees endeavour to ensure long term sustainability by establishing a reserve fund which is reviewed regularly to ensure the Charity is a viable entity. Independent auditors carry out an annual audit to ensure all financial regulations are complied with.

**Trustee's responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Declaration**

**The trustees declare that they have approved the trustees' report above**

**Signed on behalf of the charity's trustees**

Signature *Michael Webster*  
Full Name Michael Webster  
Position Chairman  
Date 16.7.2016

## Hambleton Foodshare

(Charity Number: 1156571)

Statement of Financial Activities for the year ended: **31st March 2016**  
(Incorporating Income and Expenditure Accounts)

	Note	Unrestricted Funds	Total 2016	Total 2015
	3	£	£	£
<b>Incoming Resources</b>				
Donations Income		10,953	10,953	8,054
Investment Income		1	1	1
Grants		2,875	2,875	3,396
Soup & Roll Income		4,956	4,956	3,707
Gift aid		1,661	1,661	-
<b>Total Incoming Resources</b>		<b>20,446</b>	<b>20,446</b>	<b>15,158</b>
<b>Resources Expended</b>				
4 to 5				
<b>Expenditure</b>				
Charitable Activities		14,630	14,630	12,029
Governance Costs		125	125	125
<b>Total Resources Expended</b>		<b>14,755</b>	<b>14,755</b>	<b>12,154</b>
<b>Net incoming/(outgoing) resources before transfers</b>				
		<b>5,691</b>	<b>5,691</b>	<b>3,004</b>
Retained surplus Brought Forward		10,530	10,530	7,526
Retained Surplus carried Forward		<b>16,221</b>	<b>16,221</b>	<b>10,530</b>

**Hambleton Foodshare**  
(Charity Number: 1156571)

Balance Sheet as at: 31st March 2016

		2016	2015
		£	£
<b>Current Assets</b>			
Debtors	7	552	353
Cash at Bank		<u>15,909</u>	<u>10,373</u>
<b>Total Current Assets</b>		<u><u>16,461</u></u>	<u><u>10,726</u></u>
 <b>Current Liabilities</b>			
Creditors	8	<u>240</u>	<u>196</u>
<b>Total Current Liabilities</b>		<u><u>240</u></u>	<u><u>196</u></u>
 <b>Net Current Assets/(Liabilities)</b>		<u><u>16,221</u></u>	<u><u>10,530</u></u>
 <b>Funds of the Charity</b>			
Unrestricted Funds brought forward		10,530	7,526
Surplus for the year		5,691	3,004
 <b>Total Funds Carried Forward</b>		<u><u>16,221</u></u>	<u><u>10,530</u></u>

For the year ending 31st March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

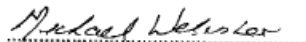
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors (Trustees) acknowledge their responsibilities for:


- i) ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006;
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 16th July 2016 and signed on their behalf by:

  
Michael Webster ( Chairman)

16.7.2016  
Date

  
Anne Ash ( Secretary)

16/7/16  
Date

**Hambleton Foodshare**  
(Charity Number: 1156571)

**Notes to the accounts for the year ended: 31st March 2016**

**1 Basis of preparation**

**1.1 Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005), applicable accounting standards and the Companies Act 2006.

**1.2 Change of basis of accounting**

There has been no change to the accounting policies since last year.

**1.3 Change to previous accounts**

No changes have been made to accounts for previous years.

**2 Accounting policies**

**Incoming Resources**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Volunteer help**

The value of any voluntary help received is not included in the accounts, this includes staff time spent on accounts and administration.

**Expenditure and Liabilities**

**Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis.

**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Governance costs include costs of the preparation and examination of statutory accounts, the costs of Trustee meetings and cost of any legal advice to Trustees on governance or constitutional matters.

### 3 Analysis of Incoming Resources

	Unrestricted Funds £	Total 2016 £	Total 2015 £
<b>Donations Income</b>			
Broadacres salary deductions	1,059	1,059	1,265
Donations Other	9,894	9,894	6,789
Gift Aid	1,661	1,661	-
	<u>12,614</u>	<u>12,614</u>	<u>8,054</u>
<b>Investment income</b>			
Bank Interest	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
<b>Grants:</b>			
Hambleton District Council	2,875	2,875	-
King Baudouin ROI Foundation	-	-	1,338
Two Ridings	-	-	250
Cargill Grant	-	-	1,808
	<u>2,875</u>	<u>2,875</u>	<u>3,396</u>
<b>Soup &amp; Roll</b>			
	4,956	4,956	3,707
	<u>20,446</u>	<u>20,446</u>	<u>3,707</u>

### 4 Analysis of Expenditure

	Unrestricted Funds £	Total 2016 £	Total 2015 £
Wages	10,535	10,535	9,032
Set Up Costs	-	-	-
Telephone	384	384	252
Soup & Roll Expenses	207	207	104
Food Purchases	542	542	1,161
Insurance	296	296	249
Printing & Stationery	789	789	674
Governance Costs	125	125	125
Misc Costs	755	755	557
Car Allowance	106	106	-
Minor Capital Equipment	1,016	1,016	-
	<u>14,755</u>	<u>14,755</u>	<u>12,154</u>



## 5 Expenses & Fees

No Trustees received a remuneration for services rendered during the year, nor were any Trustees' out of pocket expenses reimbursed.

Fees for examination or audit of the accounts	2016 £	2015 £
Independent Examiner's fees for reporting on the accounts	<u>125</u>	<u>125</u>

## 6 Paid Employees

	2016 £	2015 £
Gross wages, salaries and benefits in kind	10,535	8,360
Employer's National Insurance costs	<u>334</u>	<u>672</u>
	<u>10,869</u>	<u>9,032</u>

## 7 Debtors and prepayments

	Amounts falling due within one year	
	2016 £	2015 £
<b>Analysis of debtors</b>		
BHA Salary Donations - Mar 15	95	96
Gift aid	1,661	-
Soup & Roll 28.01.15	-	207
The Asda Foundation - Donation	-	50
	<u>1,756</u>	<u>353</u>

## 8 Creditors and accruals

	Amounts falling due within one year	
	2016 £	2015 £
<b>Analysis of creditors</b>		
Internet Subscription	13	-
Food	2	-
VSA Audit Fees	125	125
Volunteer Food Purchase Reimbursement	-	30
Expenses Reimbursement	-	27
NDVSA Hot Desk Rent	75	9
HMRC Salary Costs	<u>25</u>	<u>5</u>
	<u>240</u>	<u>196</u>

## 9 Endowments and restricted income funds

### Movement of major funds

Fund Name	Balance B/Fwd	Incoming Resources	Outgoing Resources	Balance C/Fwd
General	10,530	20,446	14,755	16,221
	<u>10,530</u>	<u>20,446</u>	<u>14,755</u>	<u>16,221</u>

## How to Get Involved

Donate food at:

### Northallerton

- Age UK - near Tesco
- Community House on South Parade
- Richmond and Hambleton Furniture Store - opposite ASDA
- Sainsbury's supermarket
- Local Churches
- Hambleton District Council, Stone Cross and other local points listed on website

### Bedale

- Bedale Co-op
- Food 2 Go at Aiskew
- Local Churches

Donate cash - contact us for further details of how to give and for gift aid information.

Help as a volunteer - contact us to find out about current opportunities.

Invite us to talk to your group or organisation about FoodShare to raise awareness of the local need.

Enjoy lovely homemade soup at 'Soup and Roll' every Wednesday at Zion Church Hall 12pm - 1.30pm.

Takeaway service available also for only £2 which supports the work of FoodShare.

### For more information please contact

Northallerton area: 07514 244158

Bedale area: 07930 988360

**email:** [info@hambletonfoodshare.org.uk](mailto:info@hambletonfoodshare.org.uk)

**web:** [hambletonfoodshare.org.uk](http://hambletonfoodshare.org.uk)



**Hambleton District Council and Slimming World both supported Hambleton FoodShare in 2016**

## **Acknowledgements**

We wish to acknowledge the following supporters to whom we are very grateful:

Age UK Shop

Asda supermarket

Broadacres Housing Association

Cargill Cares

Co-ops at Romanby and Bedale

Darlington Building Society

Explorer Scouts Northallerton

Food 2 Go at Aiskew

Richmond and Hambleton Furniture Store

Hambleton District Council

Hambleton Community Action

Northdale Horticulture

North Yorkshire County Council

Olivia's bakery

Sainsbury's supermarket

Schools across Hambleton

Slimming World

Tesco supermarket

## **CHURCHES**

All Saints Parish Church

Methodist Churches in Appleton Wiske, Brompton, Northallerton and Romanby

New Life Baptist Church

St. James, Romanby

Zion United Reform Church

Other churches known to collect in Husthwaite, Wass, Stillington, Bedale, South Otterington.